

**Street Closing Permit Application (Community or Private Event)**  
 County Policy – May 1, 1990

CSAH 29 & 31 County Road \_\_\_\_\_

PERMIT # \_\_\_\_\_

**PERMIT FEES AND TERMS**

- Community Event: **No Charge** with Insurance Agreement  
 Private Event: **\$500** with County Board Approval and Insurance Agreement

**Also subject to the terms and conditions as stated in attached Agreement to Close Road dated May 1, 1990.**

*The County Public Works Department will furnish and install minimal traffic control devices to re-route traffic if requested.*

Name of Applicant: City of Princeton		Circle One: Community Event or Private Event
Address: 705 2nd Street North		Name of Event: Rum River Festival Parade
Telephone Number: 763-389-2040	Fax Number: 763-389-2040	Date and Time of Event: June 6, 2024
Detailed Description of Road Closing (starting and end point, etc.):  Proposed to be closed, CSAH 29 from 6th Street South to 1st Street and CSAH 31 from CSAH 29 to 8th AVE		

Dated 3-28-24

Signature Shawna Jenkins

<b>FOR OFFICE USE ONLY</b>			
Approval Granted by County Board on:	Resolution Received on:	Certificate of Insurance Received on:	
<b>BARRICADES</b>			
Number of Barricades Picked Up	Name of Person Picking up Barricades:	Dated Picked Up:	Date Returned:

**AGREEMENT TO CLOSE A COUNTY ROAD**

May 1, 1990

Mille Lacs County authorizes the closure of County Road 29 & 31 subject to the following conditions:

1. The City and any sponsoring organization assert they have reviewed all possible alternative sites for the event and have determined that closing the county road is the only feasible alternative.
2. The City has passed a resolution requesting the closure and authorizing signing of this Agreement and assures the street will be closed only for the times specified in the resolution.
3. The City agrees to assume all county costs and county liability of whatever nature related to the closing and temporary use of the road by the City and agrees to hold the County harmless for all actions and liability related to the closing of the road including, but not limited to the loss of property access, loss of delay of emergency access, traffic related accidents, carnival related accidents, and general liability.
4. The City agrees to provide and attach to this Agreement ten (10) days prior to the closure a liability insurance certificate from the City or the sponsor with the County named co-insured with no exceptions in an amount of \$1,500,000 for any number of single claims arising out of a single occurrence, \$500,000 when the claim is one for death by wrongful act or omission and \$500,000 to any claimant in any other case.
5. Unless all liability is assumed by the City in writing and insured against by the certificate described in Item 4, the City shall provide and attach to this Agreement ten (10) days prior to the closure a liability insurance certificate in the amounts described in Item 4 above from any such organization that is present and involved in activities which may subject the organization to liability where the organization, or activities, are located within the road right-of-way.
6. The City shall provide sufficient reflectorized three board barricades with "road closed" signs attached that the road will be completely barricaded from edge to edge in such a way that traffic cannot enter the closed area. Advanced warning signs stating "road closed ahead" with a specified and signed detour shall be provided. The City shall periodically inspect the barricades to assure they remain in place at all times and take extra care at areas of access used for deliveries of material to the site where vendors or others may move barricades. All signs shall meet the MUTCM requirements.
7. The City shall assure that no holes are dug in the street pavement or posts or pins driven into the pavement.
8. The City shall be responsible for removal of all debris on the street right-of-way and the adjacent neighborhood and shall remove it within 24 hours of the end of the event at its expense.
9. The damage to the road, sidewalk, or boulevard shall be repaired by the City at its cost.

This Agreement becomes effective upon the signature of the City and County, and the attachment of the Certificate of Insurance documents. The Agreement terminates upon acceptance of the road by the County Engineer and satisfaction of all sections of the Agreement and settlement of all litigation or actions that arise.

**CITY OF \_\_\_\_\_**

**COUNTY OF MILLE LACS**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Dated \_\_\_\_\_

Dated \_\_\_\_\_